

*Thinking Recruitment...
Think A&S!*

Data Protection Statement

A&S Recruitment believes that protecting personal information is very important. This statement outlines how we use and protect that information and principles which reflect our commitment to safeguarding that information. Our employees are bound by the the principals of the Data Protection Act (DPA).

The Company's Principles

Our principles in respect of processing personal information are:

- . To comply with our obligation under the Data Protection Act 1998 and other relevant legislation.
- . To keep personal information in strict confidence.
- . To obtain personal information lawfully and fairly.
- . Not to disclose personal information without the permission of the individual to which it relates except in limited circumstances as permitted or required by law. But we may share personal information with agents or service providers in connection with providing, administering and servicing the products purchased from us.
- . To maintain appropriate procedures to ensure that personal information in our possession is accurate and, where necessary, kept up to date.
- . Where we choose to have certain services, such as data processing, provided by third party providers, we do so in accordance with applicable law and take all reasonable precautions regarding the practices employed by the service provider to protect personal information.
- . To maintain appropriate technical and organisational safeguards to protect personal information against loss, theft, unauthorised access, disclosure, copying, and use of modification.
- . Not to sell personal information.